

## One Dance UK Awards - Championing the dance sector across the UK

Terms & Conditions for Awards nominations, judging and selection.

### 1. General

1. The One Dance UK Awards are set-up to champion and celebrate the talented, inspiring, and skilled professionals and organisations that work in dance in the United Kingdom.

1.1. The principles of the One Dance UK Awards are:

1.1.1. That shortlisted nominees exemplify good professional practice in their specialist fields and within their respective categories.

1.1.2. That any organisation or individual can be nominated, provided they meet the criteria set out in the general criteria of the award-specific nomination form and those outlined in point 3.

1.1.3. That no-one be discriminated against based on their gender identity, ethnicity, age (see exceptions in point 3.1.2), sexuality, disability or socio-economic background.

1.1.4. That One Dance UK does not seek to identify the 'best' in any category, but to recognise and champion achievement across the sector.

1.1.5. Being nominated for, or given, an award does not provide a qualification, endorsement, or specific recommendation. It demonstrates that the selection panel considered the candidate to have demonstrated sufficient good practice/evidence to warrant receiving recognition for their work.

### 2. Nominations

2.1. Nominations can be received between the dates listed publicly on the website only. There is no guarantee that nominations received after this date will be included.

2.1.1. One Dance UK reserves the right to reopen nominations for a limited time once the formal deadline has passed.

2.1.2. One Dance UK reserves the right to remove any category that does not receive an appropriate number of eligible nominations. In this instance, those who have made a nomination will be contacted and invited to submit a nomination for another category if they wish.

2.2. Anyone can submit a nomination for a person or organisation for any award, except in the following circumstances:

2.2.1. They or the organisation in which they are employed, has sponsored the award. They can still nominate someone for a different award.

2.2.2. They are an employee of One Dance UK

2.2.3. They are on the Selection Panel for the award or are directly related to someone confirmed as being on the Selection Panel for the award; either a personal relationship (defined as immediate family member, i.e. a parent, or spouse) or a close working relationship (defined as a line-manager, employer or recruiter, for example).

2.4. Individuals can nominate themselves for an award, unless they are an employee of One Dance UK, or unless otherwise stated in the eligibility criteria of a specific award.

2.5. Organisations can nominate themselves for an award, unless otherwise stated in the eligibility criteria of a specific award.

2.6. There is no upper or lower age limit to a person making a nomination.

2.7. People can make more than one nomination for any given award category.

2.8. A nominee can be submitted for more than one award category.

2.9. Nominations cannot be made anonymously. Basic information about the nominator and how they know the nominee must be supplied. Nominations received that are considered to have been made anonymously will not be considered.

2.10. Nominations can be made by anyone regardless of their location.

2.11. Nomination questions in relation to Global Majority Backgrounds are strictly for monitoring purposes only. This information will not be shared with the selection panel and will in no way affect the outcome of any category.

2.12. Nominations can only be made via the online portal as signposted on our website. Nominations received in any other format will not be accepted, unless:

2.12.1 It has been agreed with One Dance UK for accessibility reasons

2.12.2 There is an irreparable issue with the dedicated online submissions portal.

2.13. The volume of nominations received will not be taken into account during the judging process.

2.14. Nominations for an award cannot be made posthumously.

2.15 In the event that someone has passed away within 6 months of the nominations opening, they may be considered for an in-memoriam plaque, except in the circumstances where there is less than two months from the Awards Ceremony taking place. Please note the outcome would be affected by capacity constraints. Please approach One Dance UK directly to discuss this further.

2.16 Whilst we recognise AI can be used as an accessible and adaptive tool, we encourage nominations to be made without it. If we suspect your nomination is made completely through an AI tool we may contact you for clarification for fairness.

### 3. General Criteria

3.1. To be eligible for nomination, an individual must:

3.1.1. Be anyone living within England, Northern Ireland, Scotland, Wales, the Isle of Man or the Channel Islands.

3.1.2. Be at least 18 years old at the time of nomination.

3.1.3. Not hold any cautions or convictions relating to offences, which mean they are listed on the Disclosure and Barring Service Barred Lists (Children) or equivalent in Scotland and Northern Ireland.

3.1.4. Not have received the award for the category in which they are being nominated in the previous Awards year, or in the case of the Jane Attenborough Award, at all.

3.1.5. Not be an employee of One Dance UK.

3.2. To be eligible for nomination, an organisation must:

3.2.1. Be based and carry out at least 90% of its work in England, Wales, Scotland, Northern Ireland, the Isle of Man, and/or the Channel Islands.

3.3. One Dance UK reserves the right to withdraw a nomination from anyone subsequently deemed ineligible, whether in response to the eligibility criteria or that outlined in this section (3).

3.4 One Dance UK reserves the right to remove any nomination that does not provide an appropriate level of detail in its submission. This nominee will not be included in any public listing of nominated individuals.

#### 4. Selection and Prize Giving

4.1. The nominees will be shortlisted by a Selection Panel of relevant specialists appointed by One Dance UK.

4.2. The individual members of the Selection Panel cannot be directly related to someone in their Awards Category; either a personal relationship (defined as immediate family member, i.e. a parent, or spouse) or a close working relationship (defined as a line-manager, employer or recruiter, for example). The selection panel member can still judge but not for that category.

4.3. The short-listing Selection Panel will also make the decision, either independently via an algorithm or together as a group, as to who should be the recipient of each Award.

4.4. In the instance of a publicly voted award, One Dance UK reserves the right to consult the relevant panel of judges in: the event of a tied vote; the event that the difference in percentage of the vote is less than 1% between nominees; other circumstances that may call into reasonable doubt the validity of the public vote.

4.5. No correspondence between the Selection Panel, those that nominate or nominees, will take place prior to the decision being made.

4.6. Formal feedback will not be provided to shortlisted nominees unless requested, and at the discretion of those on the judging panel.

4.7. One Dance UK reserves the right not to award any particular award in any given category.

4.8. All shortlisted nominees will be invited to attend the awards event or take part in any alternative ceremony that takes place. Nominees can send a representative in their place; this would need to be agreed in writing at the latest of one (1) week before the prize-giving date for a live event or appropriate date for any alternative ceremony, and ideally no less than two (2) weeks.

4.9. If a Nominee accepts to attend the awards event and then cancels with less than 2 weeks notices, or does not attend on the day, the Nominee will be charged for any losses incurred due to non-attendance.

4.10. It is planned that the awards ceremony will take place early in the year in the UK. Should this not be able to go ahead, an alternative ceremony will be considered as the formal announcement for the awards.

4.10.1. In the instance that a live event cannot take place, physical awards will be posted to recipients after the alternative ceremony has taken place.

4.11. In the case of a live event, the attendees will be asked to provide media consent for their photographs to be taken and used by One Dance UK and sponsorship partners in promotional print, online marketing and social media.

4.12. The attendees will be asked to provide information for One Dance UK to use during the ceremony, which should be provided by the date outlined within the invitation and subsequent correspondence.

4.12.1. This may include, and is not limited to, information on dietary requirements and accessibility needs, headshots or images, biographies and personal contact details of guests.

4.12.2. One Dance UK will be as accommodating as possible regarding content and information that comes through past the final deadline. However, any information or content that comes through past any set deadline has no guarantee of being used and/or submitted where relevant.

4.13. The prize will consist of:

4.13.1. An engraved trophy specific to the award category, any award sponsor and the award recipient.

4.13.2. For individuals, a basic individual membership. Awardees will have the option to include add-ons, such as the Performance Optimisation Package, at an additional cost.

4.13.3. For organisations, an alternative to membership will be offered, such as complimentary advertising as part of One Dance UK's publications or website.

4.14. There is no cash prize, or cash alternative.

4.15. Any award that is not collected on the night will be sent by post to the address provided by the shortlisted nominee.

4.15.1. In an instance where the shortlisted nominee has not provided an address, One Dance UK will endeavour to secure the appropriate address, including using the addresses submitted on the nomination forms.

4.16 Shortlisted nominees have the right to withdraw from the Awards process at any time and are not contractually obliged to cooperate. However, by giving consent to One Dance UK and agreeing to participate either verbally or in writing, there is an agreement between One Dance UK and the

Shortlisted nominee that they will comply with requests from One Dance UK within the time frames given.

4.17 Those who receive an Award may be asked by One Dance UK for updates, testimonials and/or commentary on being an Award recipient following the ceremony. This may be used to promote the following Awards iteration, and may be used in reports to funders and supporters of One Dance UK activity. Data, testimonials and commentary will be handled and managed in line with our Data Policy, and Section 5 of these terms and conditions.

## 5. Communications and Data.

5.1. One Dance UK reserves the right to publicise those who have received a nomination via a 'long-list'.

5.1.1. In the case in which this happens, One Dance UK will endeavour to individually contact those who are listed on the 'long-list', but this is not a guarantee.

5.1.2. One Dance UK will contact those who have received a nomination via the contact information provided in the nomination forms, and are not liable or responsible for correcting this data, or the consequences of this, such as contacting the incorrect person due to incorrect information being provided by the nominator. One Dance UK will update any information about a nominee as soon as this is brought to attention, and will remove any data at the request of the individual as per GDPR compliance rules.

5.1.3. One Dance UK is not liable or responsible for any instances of incorrect names or titles where this information has been incorrectly supplied by the nominator, or the nominee. If required, One Dance UK may combine or cross-check information provided with information in the public realm, or be in touch with the nominator to ensure correct details if there is cause for questioning. One Dance UK will update any information about a nominee as soon as this is brought to attention.

5.2. One Dance UK will contact all those who are subsequently shortlisted via the contact details we are provided on the nomination forms (please see points 6.1.2. and 6.1.3.)

5.2.1. If required, One Dance UK may combine information provided with information available within the public realm to acquire the appropriate contact details for shortlisted nominees, especially in the instance that details provided are incorrect or unresponsive.

5.2.2. One Dance UK will work to ensure that information about those who are shortlisted is correct and signed off by the individuals nominated, or an appropriate individual at an organisation that is nominated. This information will be used for the physical awards, the presentation and all communications between One Dance UK and the Shortlisted nominee.

5.3. The One Dance UK Marketing & Communications team will use information provided to publicise the awards and those who have been shortlisted.

5.4. One Dance UK will not process your data for anything other than activity related to the One Dance UK Awards, unless it is within your legitimate interest. For more information on how we handle your data and privacy, please read our [Privacy Policy](#).